# Information for advocates and lawyers participating in conciliation

## During a conciliation process Equal Opportunity Tasmania expects advocates and lawyers to:

* genuinely participate with the aim of trying to resolve the complaint and encourage their client to do likewise;
* cooperate with the conciliator;
* encourage their client to directly participate in the conciliation process, where appropriate;
* communicate in a conciliatory manner, including listening to the other party’s views and treating all participants with respect and courtesy;
* respect the difference between conciliation and court processes by avoiding cross-examination or seeking determination of the legal issues;
* ensure their client understands what is required in relation to confidentiality;
* actively assist their client to explore all possible ways of resolving the complaint; and
* be prepared to assist in negotiations regarding the preferred content or form of any conciliation agreement.

For more information, please contact the person with carriage of your client’s complaint.

**Equal Opportunity Tasmania**

**Phone:** 1300 305 062 (in Tasmania) or (03) 6165 7515

**E-mail:** [office@equalopportunity.tas.gov.au](mailto:office@equalopportunity.tas.gov.au)

**Text:** 0409 401 083

**Translating and Interpreting Service:** 131 450

**National Relay Service**

TTY: Phone 133 677 then ask for 1300 305 062

Speak and Listen: Phone 1300 555 727 then ask for 1300 305 062

**Office:** Level 1, 54 Victoria St, Hobart TAS 7000

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